



TOWN OF KITTERY MAINE

TOWN PLANNING DEPARTMENT

200 Rogers Road, Kittery, Maine 03904

Phone: (207) 475-1323

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www.kittery.org

APPLICATION: SHORELAND OVERLAY ZONE PROJECT PLAN REVIEW

FEE FOR REVIEW	<input type="checkbox"/> \$100.00	Amount Paid: \$ _____ Date: _____
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PROPERTY DESCRIPTION	Parcel ID	Map		Base Zone		Total Land Area	
		Lot		Overlay Zone			
		Physical Address					

PROPERTY OWNER'S INFORMATION	Name		Mailing Address	
	Phone			
	Fax			
	Email			

APPLICANT'S AGENT INFORMATION	Name		Name of Business	
	Phone		Mailing Address	
	Fax			
	Email			

PROJECT DESCRIPTION	<i>See reverse side regarding information to be provided.</i>	
	Existing Land Use:	
	Proposed Land Use and Development:	

PROJECT DESCRIPTION	Please describe any construction constraints (wetlands, shoreland overlay zone, flood plain, non-conformance, etc.)

I certify I have provided, to the best of my knowledge, information requested for this application that is true and correct and I will not deviate from the Plan submitted without notifying the Town Planning and Development Department of any changes.

Applicant's Signature:	<hr/>	Owner's Signature:	<hr/>
Date:	<hr/>	Date:	<hr/>

MINIMUM PLAN SUBMITTAL REQUIREMENTS

15 Copies of this Application and the Project Plan and Vicinity Map

Shoreland Overlay Zone Project Plan format and content:

- A) Paper Size; no less than 11" X 17" or greater than 24" X 36"
- B) Plan Scale
 - Under 10 acres: no greater than 1" = 30'
 - 10 + acres: 1" = 50'
- C) Title Block
 - Applicant's name and address
 - Name of preparer of plan with professional information
 - Parcel's Kittery tax map identification (map – lot) in bottom right corner

NOTE TO APPLICANT: PRIOR TO A TOWN PLANNING BOARD SITE WALK, TEMPORARY MARKERS MUST BE ADEQUATELY PLACED THAT ENABLE THE BOARD TO READILY LOCATE AND EVALUATE THE DEVELOPMENT'S DESIGN.

Vicinity Map or aerial photo showing geographic features 5,000 feet around the site.

Sketch Plan must include the following existing and proposed information:

<p>Existing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Land Use Zone and boundary <input type="checkbox"/> Topographic map (optional) <input type="checkbox"/> Wetlands and flood plains <input type="checkbox"/> Water bodies and water courses <input type="checkbox"/> Parcel area <input type="checkbox"/> Lot dimensions <input type="checkbox"/> Utilities (Sewer/septic, water, electric, phone) <input type="checkbox"/> Streets, driveways and rights-of-way <input type="checkbox"/> Structures 	<p>Proposed: (Plan must show the lightened existing topography under the proposed project plan for comparison.)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Recreation areas and open space <input type="checkbox"/> Setback lines and building envelopes <input type="checkbox"/> Lot dimensions <input type="checkbox"/> Utilities (Sewer/septic, water, electric, phone) <input type="checkbox"/> Streets, driveways and rights-of-way <input type="checkbox"/> Structures <p>Distance to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Nearest driveways and intersections <input type="checkbox"/> Nearest fire hydrant <input type="checkbox"/> Nearest significant water body; ocean, wetland, stream.
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AN APPLICATION THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.

EXPANSION ANALYSIS OF CONSTRUCTION ONLY WITHIN THE SHORELAND OVERLAY ZONE

AREA -	VOLUME -	CONSTRUCTION	VALUE
SQUARE FEET	CUBIC FEET	TYPE *	\$

(DR or MR)

PROPOSED ADDITION

CHANGE – TOTAL

CHANGE - PERCENT

CONSTRUCTION

EXISTING – PRIOR TO SHORELAND LAW - 1987

ADDITION(S) –AFTER SHORELAND LAW

CHANGE - TOTAL

CHANGE – PERCENT

VALUE OF CONSTRUCTION

VALUE OF INCREASE - PERCENT

TOTAL – EXISTING PLUS PROPOSED

CHANGE – AMOUNT

CHANGE – PERCENT

(Note: May not exceed 30%)

VALUE OF CONSTRUCTION

VALUE OF INCREASE - PERCENT

- TYPE OF ADDTION
 - DEMOLITION AND RE-BUILD - DR
 - MAINTENCE OR REPAIR - MR

END

Issued April 27, 2011