ZONING BOARD OF APPEALS APPLICATION

(PLEASE CIRCLE ONE ONLY)

TYPE OF APPEAL: ADMINISTRATIVE MISCELLANEOUS VARIANCE SPECIAL EXCEPTION

THIS SECTION TO BE COMPLETED BY CEO →

~~PLEASE TYPE OR PRINT CLEARLY~~FILL OUT APPLICATIN COMPLETELY ~~ BRING TO TOWN CLERK'S OFFICE FOR PROCESSING.~~

OFFICE USE ONLY: **APPEALING THE STANDARDS OF:**

Title _____ Section _____ Subsection _____ Page _____

APPLICANT

Name of Applicant _____ Home Phone # _____
Mailing Address _____ Work Phone # _____

OWNER

Name of Owner _____ Home Phone # _____
Mailing address _____ Work Phone # _____

PROPERTY INFORMATION

Location of property _____

Map _____ Lot _____ Zoning District _____ Lot Size _____

Describe the size and use of ALL BUILDINGS on this property.

Building Size _____ Use _____
Building Size _____ Use _____
Building Size _____ Use _____
Building Size _____ Use _____

Does this lot include or abut wetlands? YES NO

Does this lot abut or include a private Right of Way? YES NO

Is this property located within the shoreland zone? YES NO

POST DEVELOPMENT

Total square footage of all buildings on your lot _____
_____% of building coverage _____ % of Non-Vegetative coverage

To calculate % of building coverage: add the square footage of the footprint of all buildings on your property and divide that number by your lot size. For non-vegetative coverage, add square footage of the footprint of all buildings, decks, etc. and include driveways, patios, etc. anything without vegetation and divide that number by your lot size.
Example: (Footprint=1258sf lot size=36590sf) 1258 divided by 36590 = 3%.

APPEAL

State in very few words exactly what you would like to do:

_____
_____
_____

FOR VARIANCE APPEALS ONLY:

The board may grant a variance only where strict application of the ordinance would cause undue hardship.

This means:

A. That the land in question cannot yield a reasonable return unless a variance is granted.
B. That the need for a variance is due to the unique circumstances of the property and not to the general conditions of the property.
C. That the granting of a variance will not alter the essential character of the locality; and
D. That the hardship is not the result of action taken by the applicant or a prior owner.

Describe the hardship: (Note: Per 16.04.050 of the Town of Kittery Land Use and Development Code Zoning Ordinance, a variance may only be granted where all criteria are met).

_____
_____
_____
_____
_____

PLEASE NOTE:
You **MUST** include a sketch of the property when you submit this application. All roads, water bodies, right of ways, wells, septic systems, lot lines, wetlands, and flood planes must be included and identified on this site plan. Accurate measurements from the above to any proposed activity must be provided on this site plan.

Application fees are due when this form is filed.

Miscellaneous Appeal ~~~~~~~~~~~~ $40.00
Administrative Appeal ~~~~~~~~~~~~ $35.00
Variance Appeal ~~~~~~~~~~~~ $50.00
Special Use Exception ~~~~~~~~~~~~ $100.00

This application must be signed by property owner.

Signature _____

Printed Name _____

Date _____

FOR TOWN USE ONLY:

Fee Paid:_____ Date Filed:_____

ABUTTERS (including property owners across the street)

Map & Lot	Name & Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
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